



Quality Action
Improving **HIV** Prevention in Europe

Quality Action CASE STUDY

1. Name and country of the organisation

(Please state the name and the country of the organisation that implemented this practical application of a QA/QI tool as part of Quality Action. We do not publish this information unless you agree. You can remain anonymous by adjusting the settings at the end of this form).

GAT Portugal

2. Authors of the case study and contact details

(Please provide then name of the author(s) of this case study and any contact names, Email address or websites where readers can access more information about this practical application of a QA/QI tool).

3. External support (facilitators/partners/technical assistance)

(Please list the names of other organisations and/or people who were involved in this practical application of a QA/QI tool, e.g. project partners, technical assistance, external stakeholders etc..).

4. Project/Programme and key population/target group addressed

(Please describe the project/programme to which you applied the tool and the key population/target group addressed).

GAT's main project CheckpointLX: free, walk-in, peer-led, community-based anonymous counselling, testing and linkage centre for men who have sex with men.

5. Goals/aims of applying the QA/QI tool

(Please list the goals you wanted to achieve with the practical application of the tool).

To discuss the project using a validated instrument for quality assurance and improvement;
To build a quality improvement project plan;

6. Tool and methodology used

(Please indicate which of the five tools you used (Succeed, QIP, PQD, PIQA, Schiff) and briefly sketch out the steps and measures of how you applied it).

Succeed. Facilitator meets with the project team to decide why, how and when to apply Succeed. Facilitator meets with each team member to explain how to apply Succeed and on which areas they should focus more (according to their job description). Facilitator makes content analysis of the team members' individual answers and list improvement suggestions. Project team meets for two days outside of the workplace. Facilitator presents the content analysis and lists improvement suggestions to the team for each Succeed phase and sub-section. The team decides which improvements and next steps are appropriate and reasonable. The facilitator uses a prioritisation method to select improvements and next steps for structure, process and results. The team decides who is responsible for each improvement. Facilitator documents the general improvement plan and hands it out to all participants.

7. Results and benefits of applying the QA/QI tool

(Please describe what resulted from applying the tool and if and how your project/programme benefitted).

After three years running, this was the first time that the team took time to reflect and discuss the project. Succeed allows discussion on currently running HIV prevention projects in a concise and structured way, points out what needs to be done and helps the participants to build a plan immediately. We benefit now from a CheckpointLX improvement plan and acknowledgment of the good work done so far by managers and project team.

8. Recommendations

(Please describe the lessons learnt from positive and negative experiences during the process of using the tool itself and about the quality of projects/programmes like yours).

Content analysis before the discussion helps the participants to know anonymously the opinion of the team. Google forms are a good way to bring together the answers. Use prioritisation methods to help the team to know where to start on the general improvement plan. Discuss the project in a location outside the workplace; using Succeed successfully during opening hours is impossible.

Please indicate how you want this case study to be published:

- ☐ *I want this case study to be published mentioning the names of countries, organisations, people and contact details/websites in the text above.*
- ☐ *I want this case study to be published anonymously, meaning that names of countries, organisations, people and contact details/websites in the text above will be removed by the editors before publishing.*
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*Please return the filled in document to your country contact
(who will then forward it to their WP 6 contact).*

Thank you!